

Sunday May 12, 2024
Episcopal Church of the Atonement Vestry Meeting Minutes
Final – Approved July 14, 2024

Time: Sunday, May 12, 2024, 1 p.m. to 2:07 p.m.
Location: In-Person at Church of the Atonement and via Google Meet
Present: Father Charles Everson (Rector), Dave Beil (Warden), Amanda Kim (Warden), Charles Bonilla, Ann Cassidy, Tim Coe, Rufus Gonzales, Rick Velon, Mike Trumbold (Treasurer), Michael Waltz (Clerk)
Absent: Jennifer Ash, Aaron Johnson, Sena Leikvold, Amanda Patrick
Guests: None

Next Meeting: Sunday July 14 at 1:00 p.m. at the Church of the Atonement and via Google Meet

Father Charles called the meeting to order at 1:00 p.m. and offered a prayer.

Review of April Meeting Minutes: **A motion was made** (Rufus Gonzales) **and seconded** (Ann Cassidy) to approve the minutes. **The motion passed** with one correction to the minutes.

Treasurer's Reports:

April Statement of Financial Position: Mike Trumbold noted that there was a \$100,000 donation for capital projects in April; \$85,000 was put in the Money Market and \$15,000 in the Operating Account to pay April expenses. The \$15,000 will be moved to the Money Market later in May. There was a withdrawal from Operating Savings for the final payment on the Columbarium. The Endowment Fund had a loss of \$64,000.

April Statement of Activity: Care For Friends paid both March and April rents. Fundraising included additional money for the wine tasting event and a donation for the block party. Another donation of \$1,250 was received to sponsor the Chiapas trip. Weekly offerings were \$2,076 over budget for the month. Mike Trumbold pointed out that income from the parking lot nearly doubled in April, reflecting greater usage by people going to the beach. Personnel expenses were slightly over budget, but total expenditures were under budget by \$4,513.

A motion was made (Tim Coe) **and seconded** (Dave Beil) to receive the financials. With no further discussion or questions **the motion passed**. *Copies of the reports are attached to these minutes.*

Funding for the Roof: L. Marshall Roofing's estimate for replacing the Church roof is \$340,000, but there will be some additional costs for masonry work and possible unanticipated repairs. The grant from the city will cover \$250,000 of costs, but we must pay for the work and submit the bills for reimbursement. During discussion Dave Beil explained that the materials are in for the grant and it is technically finalized. Once we can submit our expenses it is usually 30 to 45 days until we receive reimbursement. A resolution was introduced to take an extraordinary withdrawal of \$400,000 from the Endowment Fund to pay for the work, with the intention of donating the grant money to the Endowment Fund when received. **A motion was made** (Ann Cassidy) **and seconded** (Amanda Kim) to enact the resolution. With no further discussion or questions **the motion passed**. As required by the Endowment Guild Policies and Guidelines a second vote will be taken at the June meeting and the congregation will be notified of the action.

Because the June meeting was cancelled a second vote was taken by email on the meeting's scheduled date of June 9th and the withdrawal was approved. The congregation was notified in the weekly "Atonement News."

Buildings and Properties Report:

Dave Beil expanded on the written report provided prior to the meeting, emphasizing the move made to establish subcommittees of the Guild to focus on space-sharing and grants. This will allow the Guild to delve more deeply into some anticipated projects. He explained that the renovation of the second-floor apartment is a top priority, and questions that need to be resolved are being explored. He also reported that we have been approached by one organization looking to share space and Matt Rodgers will be following up with them. **A motion was made** (Rick Velon) **and seconded** (Charles Bonilla) to receive the report. With no further discussion or questions **the motion passed**. *A copy of the report is attached to these minutes.*

Rector's Report:

Father is still working with Charles Bonilla on the action plan and they will be adding a draft to the folder soon.

Other Reports:

Outreach: In a report provided before the meeting it was explained that the Guild revisited areas of focus, including Sarah's Circle, Chiapas, support for asylum seekers, and internal education efforts for trans-inclusivity and anti-racism. As part of ECRA they toured the Lutheran Social Services of Illinois mental and behavioral health facility. The Guild is currently gathering information about marching in the Pride Parade.

Parish Life: No report provided.

Care for Friends (CFF): Ann Cassidy shared the executive director's report for April prior to the meeting. The report discussed grant application efforts and a May fundraiser. There were 1,062 meals served in March and 912 in April. Eighty households received pantry items and 62 care packs were distributed in April.

Other Business:

Block Party Budget:

Rufus Gonzales said the committees working on various aspects of the block party put together their ideal budgets, reflecting an anticipated increase in attendance from 600 to 900. They also estimated the cost of many items that were donated last year. The budget included a request for a second bouncy house for smaller children. Last year beer and wine and the cake walk asked for donations; this year there will be a charge. Fundraising is being refined; we will ask for donations and stress that anything given helps support Atonement's ministries, including the community building opportunity that the block party provides. After a lengthy discussion Rufus said he would take the suggested budget and event offerings changes to the committees. Because of the potential revisions an email vote will be taken after the meeting so that the committees can begin work as soon as possible.

The email vote was taken on May 20, 2024 and the budget was approved as amended.

Ministries Fair: Father suggested and the Vestry agreed that we should plan a ministries fair for September.

Cancellation of June Vestry Meeting: Father announced that the June meeting would be cancelled because the Atonement Choir is scheduled to sing Evensong at St. Luke's Episcopal Church in Dixon, Illinois and Father will be officiating.

Dates for Calendar:

- May 15 – Choral Evensong
- May 28 – Roofing Project Starts
- June 2 – Corpus Christi
- June 9 – Choral Evensong in Dixon
- July 14 – Next Vestry Meeting
- July 20 – Pride Social Hour at Rogers Park Social
- August 24 – Block Party

The meeting adjourned at 2:07 p.m. following a blessing by Father Charles.

Respectfully submitted,

Michael Waltz
Clerk of the Vestry

The Church of the Atonement
Statement of Financial Position
As of May 31, 2024

	May 31, 2024	Apr 30, 2024	Change
ASSETS			
Current Assets			
Bank Accounts			
Capital Campaign CD 4.85%. (11/29/2024)	106,698.24	106,302.39	395.85
Columbarium Money Market	2,753.03	4,951.35	-2,198.32
Education Fund	25,781.86	25,781.86	0.00
Money Market	7,302.91	7,297.27	5.64
Restricted Donations For Capital Projects	185,000.00	185,000.00	0.00
Restricted Donations for Music	29,723.13	29,723.13	0.00
Total Money Market	\$ 222,026.04	\$ 222,020.40	\$ 5.64
Music Account	-745.17	989.83	-1,735.00
Operating Account	-12,002.25	18,257.21	-30,259.46
Operating Savings	26,351.73	26,351.73	0.00
Restricted Donations for Organ	100,200.00	100,020.00	180.00
Total Operating Savings	\$ 126,551.73	\$ 126,371.73	\$ 180.00
Rector Discretionary	5,197.69	5,157.69	40.00
Vestry Fund	381.00	364.00	17.00
Total Bank Accounts	\$ 476,642.17	\$ 510,196.46	-\$ 33,554.29
Other Current Assets			
Endowment Fund	2,343,914.32	2,270,463.25	73,451.07
Reserve Account	16,420.49	16,030.27	390.22
Total Other Current Assets	\$ 2,360,334.81	\$ 2,286,493.52	\$ 73,841.29
Total Current Assets	\$ 2,836,976.98	\$ 2,796,689.98	\$ 40,287.00

The Church of the Atonement					
Statement of Activity					
May 2024					
	May 2024	May Budget	YTD Actual	YTD Budget	2024 Budget
Revenue					
Building Use					
AA	794.00	375.00	1,910.96	1,875.00	4,500.00
Building Tours	0.00		0.00	0.00	0.00
Donations (Apt., Elections),	7,556.93	3,684.00	22,040.48	18,420.00	44,208.00
Funeral/Wedding/Baptism	0.00	208.33	900.00	1,041.65	2,500.00
Rectory Utilities	350.00	350.00	1,750.00	1,750.00	4,200.00
Total Building Use	8,200.93	4,617.33	26,601.44	23,086.65	55,408.00
Catechesis					
Adult Formation	0.00	0.00	582.84	663.00	1,400.00
Children's Formation	0.00	0.00	206.08	210.00	4,300.00
Total Catechesis	0.00	0.00	788.92	873.00	5,700.00
Fundraising					
Fundraising Events	1,080.67	0.00	6,130.67	3,550.00	25,000.00
Total Fundraising Events	1,080.67	0.00	6,130.67	3,550.00	25,000.00
Parish Life Events	0.00	0.00	378.00	416.68	500.00
Total Fundraising	1,080.67	0.00	6,508.67	3,966.68	25,500.00
Other Receipts					
Candles	103.00	75.00	312.66	375.00	900.00
Coffee Hour	0.00	33.00	75.00	165.00	400.00
Evensong	85.00	0.00	512.00	700.00	700.00
Flowers	0.00	72.91	665.00	618.73	910.00
Hospitality	0.00	0.00	0.00	0.00	500.00
Interest Earned	5.92	4.00	17.97	20.00	50.00
Lessons & Carols	0.00	0.00	0.00	0.00	600.00
Miscellaneous	37.00	0.00	977.00	913.00	28,000.00
Outreach	0.00	0.00	2,963.80	245.00	5,000.00
Parking	2,358.75	3,166.59	7,827.19	10,833.28	28,009.00
Total Other Receipts	2,589.67	3,351.50	13,350.62	13,870.01	65,069.00
Special Offerings					
All Souls	0.00	0.00	0.00	0.00	1,000.00
Ash Wednesday	0.00	0.00	352.00	350.00	350.00
Christmas Offering	0.00	0.00	55.00	0.00	5,500.00
Easter Offering	0.00	0.00	2,017.71	2,500.00	2,500.00
Easter Vigil	0.00	0.00	1,375.00	2,000.00	2,000.00
Good Friday	(3,475.00)	0.00	0.00	3,475.00	3,475.00
Maundy Thursday	0.00	0.00	235.00	240.00	240.00
Palm Sunday	0.00	0.00	5.00	700.00	700.00
Thanksgiving Offering	0.00	0.00	0.00	0.00	1,500.00
Total Special Offerings	(3,475.00)	0.00	4,039.21	9,265.00	17,265.00
Weekly Offering					
Next Year Pledges	0.00	0.00	0.00	0.00	15,000.00
Open Plate Offerings	4,470.07	7,999.96	28,416.48	20,833.38	50,000.00
Pledges -VANCO	1,322.00	16,250.00	59,070.07	81,250.00	195,000.00
Pledges from Plate	8,759.24	15,083.33	72,078.67	75,416.65	181,000.00
Prior Year Pledges	0.00	0.00	2,887.03	11,000.00	11,000.00
Total Weekly Offering	20,551.26	34,333.29	162,452.20	188,500.03	452,000.00
Total Revenue	28,947.53	42,302.12	213,741.06	239,561.37	620,942.00

The Church of the Atonement					
Statement of Activity					
May 2024					
	May 2024	May Budget	YTD Actual	YTD Budget	2024 Budget
Expenditures					
Accounting/Legal					
Bank Fees	106.00	75.00	406.00	375.00	900.00
Banking Supplies	0.00	0.00	0.00	0.00	300.00
Professional Fees	75.00	0.00	75.00	0.00	1,000.00
Vanco Fees	202.13	130.00	765.77	710.00	1,620.00
Total Accounting/Legal	383.13	205.00	1,246.77	1,085.00	3,820.00
Building Expenses					
Building Maintenance Supplies					
Church & Parish House	151.30	500.00	1,135.08	2,500.00	6,000.00
Rectory	0.00	375.00	0.00	1,875.00	4,500.00
Total Building Maintenance	151.30	875.00	1,135.08	4,375.00	10,500.00
Building Services/Repairs					
Church & Parish House	154.00	1,500.00	2,672.33	7,500.00	18,000.00
Rectory	3,954.98	416.66	3,954.98	2,083.38	5,000.00
Total Building Services/Repairs	4,108.98	1,916.66	6,627.31	9,583.38	23,000.00
Commercial Insurance	12,529.67	12,529.67	25,019.67	25,019.67	49,999.67
Utilities					
Electric					
Church & Parish House	772.34	875.00	4,942.10	4,375.00	10,500.00
Rectory	202.98	250.00	1,180.19	1,250.00	3,000.00
Total Electric	975.32	1,125.00	6,122.29	5,625.00	13,500.00
Gas					
Church & Parish House	1,311.00	1,311.00	1,322.70	5,244.00	14,421.00
Rectory	751.25	1,000.00	5,666.03	4,300.00	12,000.00
Total Gas	2,062.25	2,311.00	6,988.73	9,544.00	26,421.00
Water & Sewer					
Sewer Treatment/Reclamation	0.00	0.00	220.19	222.00	222.00
Water/Sewer/Garbage - Church	0.00	20.00	19.00	80.00	220.00
Water/Sewer/Garbage - Parish	449.60	449.60	2,267.00	2,267.00	5,414.20
Total Water & Sewer	449.60	469.60	2,506.19	2,569.00	5,856.20
Total Utilities	3,487.17	3,905.60	15,617.21	17,738.00	45,777.20
Total Building Expenses	20,277.12	19,226.93	48,399.27	56,716.05	129,276.87
Catechesis Expenses					
Adult Formation	0.00	0.00	582.84	513.00	1,400.00
Children's Formation	0.00	0.00	206.08	210.00	4,300.00
Total Catechesis Expenses	0.00	0.00	788.92	723.00	5,700.00
Diocese					
Convention	0.00	0.00	0.00	0.00	0.00
Diocesan Apportionment	1,562.00	1,562.00	7,810.00	7,810.00	18,750.00
Total Diocese	1,562.00	1,562.00	7,810.00	7,810.00	18,750.00
Endowment Guild (Legacy Society)	0.00	0.00	0.00	0.00	1,000.00
Fundraising Expenses					
Fundraising Events	0.00	0.00	0.00	0.00	10,000.00
Parish Life Events	0.00	0.00	144.36	145.00	500.00
Total Fundraising Expenses	0.00	0.00	144.36	145.00	10,500.00
Music					
Choir	840.00	900.00	21,015.00	23,100.00	46,716.00

The Church of the Atonement					
Statement of Activity					
May 2024					
	May 2024	May Budget	YTD Actual	YTD Budget	2024 Budget
Music Library	0.00	0.00	1,708.96	1,000.00	1,000.00
Orchestra/Bagpipers	0.00	0.00	300.00	300.00	500.00
Organ Repairs	680.00	0.00	1,530.00	850.00	3,400.00
Special Events	215.00	0.00	2,196.29	0.00	0.00
Total Music	1,735.00	900.00	26,750.25	25,250.00	51,616.00
Office Supplies					
Computer Software	0.00	0.00	0.00	0.00	100.00
Janitorial Supplies	92.14	0.00	1,065.40	200.00	4,000.00
Kitchen Supplies	40.80	0.00	1,573.19	2,000.00	2,000.00
Office Supplies	0.00	0.00	2,244.80	180.00	3,000.00
Postage	0.00	0.00	118.80	0.00	450.00
Printing	0.00	0.00	197.87	200.00	200.00
Total Office Supplies	132.94	0.00	5,200.06	2,580.00	9,750.00
Office/Parish Expenses					
Advertising	0.00	0.00	0.00	0.00	400.00
Coffee/Water Service	107.42	0.00	616.66	370.00	1,000.00
Copier					
Click Charges	83.08	0.00	808.03	680.00	1,000.00
Copier Lease	569.81	570.00	2,963.01	2,850.00	6,840.00
Total Copier	652.89	570.00	3,771.04	3,530.00	7,840.00
Dues & Subscriptions	328.00	516.66	3,822.02	2,583.38	6,200.00
Hospitality	0.00	0.00	19.89	0.00	1,000.00
Media/Communications	0.00	0.00	0.00	0.00	250.00
Miscellaneous	0.00	0.00	9,061.56	400.00	400.00
Stewardship	0.00	0.00	0.00	0.00	750.00
Website	0.00	0.00	0.00	0.00	300.00
Total Office/Parish Expenses	1,088.31	1,086.66	17,291.17	6,883.38	18,140.00
Outreach Expenses	612.00	612.00	5,404.43	5,360.78	18,750.00
Personnel					
403(b) - Match					
Lay	20.00	20.00	100.00	100.00	240.00
Total 403(b) - Match	20.00	20.00	100.00	100.00	240.00
Assisting Clergy	0.00	0.00	600.00	0.00	2,500.00
Gross Salaries	24,971.10	24,635.50	118,722.00	123,177.50	295,626.00
Health Insurance	2,789.66	2,790.00	13,948.30	13,950.00	33,480.00
Health Savings Account	0.00	0.00	800.00	1,600.00	3,200.00
Insurance - Workers Compensation	3,160.00	3,160.00	3,160.00	3,160.00	4,000.00
Medicare (employer)	260.60	270.00	1,350.28	1,350.00	3,240.00
Payroll Service	157.75	150.00	1,218.25	1,160.00	2,210.00
Pension Premiums					
Clergy	1,875.90	1,875.90	9,311.02	9,311.10	22,442.40
Lay	767.08	767.08	3,835.40	3,835.40	9,204.96
Total Pension Premiums	2,642.98	2,642.98	13,146.42	13,146.50	31,647.36
Rector Continuing Education	0.00	0.00	859.40	859.40	1,500.00
Rector Expense & Hospitality	0.00	0.00	723.46	314.45	1,000.00
Rector Travel Expenses	0.00	0.00	0.00	0.00	150.00
Self Employment Tax Allowance	487.68	487.68	2,438.40	2,438.49	5,852.25
Social Security (employer)	1,114.23	1,134.00	5,773.57	5,661.40	13,599.40

The Church of the Atonement					
Statement of Activity					
May 2024					
	May 2024	May Budget	YTD Actual	YTD Budget	2024 Budget
Total Personnel	35,604.00	35,290.16	162,340.08	166,917.74	398,245.01
Telephone & Internet					
Landline Equipment Lease	200.01	211.00	1,010.14	1,055.00	2,532.00
Landline Service	331.04	331.00	2,348.60	1,655.00	3,972.00
Rector's Cell Phone	14.00	116.00	484.00	579.00	1,391.00
Total Telephone & Internet	545.05	658.00	3,842.74	3,289.00	7,895.00
Worship/Altar Guild					
Christmas Decorations	0.00	0.00	552.84	550.00	900.00
Easter Decorations	0.00	0.00	969.66	500.00	500.00
Flowers	726.56	0.00	853.19	0.00	2,000.00
Vestments	25.00	100.00	451.53	500.00	1,100.00
Wine/Bread	0.00	0.00	1,615.26	1,585.00	3,000.00
Total Worship/Altar Guild	751.56	100.00	4,442.48	3,135.00	7,500.00
Total Expenditures	62,691.11	59,640.75	283,660.53	279,894.95	680,942.88
Net Operating Revenue	(33,743.58)	(17,338.63)	(69,919.47)	(40,333.58)	(60,000.88)
Other Revenue					
Other Ordinary Income	0.00	0.00	26,000.00	26,000.00	26,000.00
Transfer from Endowment Fund	0.00	0.00	7,511.76	7,511.76	32,000.00
Total Other Revenue	0.00	0.00	33,511.76	33,511.76	58,000.00
Net Revenue	(33,743.58)	(17,338.63)	(36,407.71)	(6,821.82)	(2,000.88)
COMMENTARY					
INCOME: Building Use was over budget because CFF paid two months rent. Miscellaneous Income was from the Vestry meeting. The Good Friday collection was sent to the Hospital in Gaza. This was an unbudgeted expense. Weekly Offerings were below budget by \$13,782.03 and Total Revenue for May was below budget by \$13,354.59.					
EXPENSES: Building Repairs were for electrical and plumbing work done on the third floor rectory apartment. The commercial and worker comp insurances were paid. The flower expenses were for Holy Week and Easter.					
We had budgeted for a deficit in May but the deficit was \$16,404.95 more than we had budgeted. Most of our expense categories were close or at budget for the month. This overage in the deficit comes from the income side - 13k deficit in Weekly Offerings and the unbudgeted Good Friday collection donation (3500) which totals to \$16,829.59.					

The Church of the Atonement
Statement of Financial Position
As of June 30, 2024

	As of Jun 30, 2024	As of May 31, 2024	Change
ASSETS			
Current Assets			
Bank Accounts			
Capital Campaign CD 4.85%. (11/29/2024)	107,158.05	106,698.24	459.81
Columbarium Money Market	2,738.10	2,753.03	(14.93)
Columbarium Savings Account	0.00	0.00	0.00
Education Fund	24,767.49	25,781.86	(1,014.37)
Money Market	13,308.23	7,302.91	6,005.32
Restricted Donations For Capital Projects	185,000.00	185,000.00	0.00
Restricted Donations for Music	23,704.54	29,723.13	(6,018.59)
Total Money Market	222,012.77	222,026.04	(13.27)
Music Account	2,234.48	(745.17)	2,979.65
Operating Account	69,512.45	(12,002.25)	81,514.70
Operating Savings	23,354.89	26,351.73	(2,996.84)
Restricted Donations for Organ	100,200.00	100,200.00	0.00
Total Operating Savings	123,554.89	126,551.73	(2,996.84)
Rector Discretionary	5,197.69	5,197.69	0.00
Vestry Fund	381.00	381.00	0.00
Total Bank Accounts	557,556.92	476,642.17	80,914.75
Other Current Assets			
Endowment Fund	2,281,001.78	2,343,914.32	(62,912.54)
Reserve Account	16,589.56	16,420.49	169.07
Undeposited Funds	0.00	0.00	0.00
Total Other Current Assets	2,297,591.34	2,360,334.81	(62,743.47)
Total Current Assets	2,855,148.26	2,836,976.98	18,171.28
TOTAL ASSETS	2,855,148.26	2,836,976.98	18,171.28
LIABILITIES AND EQUITY			
Liabilities			
Credit Cards			
Everson's Card	151.07	160.18	(9.11)
JMT Card	2,463.95	9,864.79	(7,400.84)
Sega's Credit Card	1,954.51	1,822.21	132.30
White's Credit Card	203.36	913.39	(710.03)
Total Credit Cards	4,772.89	12,760.57	(7,987.68)
Other Current Liabilities			
Donor Restricted			0.00
Capital Projects	200,000.00		200,000.00
Education Fund	24,767.49		24,767.49
Music	23,704.54		23,704.54
Organ Fund	100,200.00		100,200.00
Total Donor Restricted	348,672.03	0.00	348,672.03
Total Payroll Liabilities	0.00	0.00	0.00
Total Other Current Liabilities	348,672.03	0.00	348,672.03

Total Liabilities	353,444.92	12,760.57	340,684.35
Equity			
General Fund	2,302,528.09	2,651,200.12	(348,672.03)
Net Revenue	199,175.25	173,016.29	26,158.96
Total Equity	2,501,703.34	2,824,216.41	(322,513.07)
TOTAL LIABILITIES AND EQUITY	2,855,148.26	2,836,976.98	18,171.28

COMMENTARY:

Money taken from Education Fund to pay Nursery staff and 2 books for sacristry.

\$6000 was journalled from Music Restricted Account to Money Market Account for May & June music expenses.

Endowment up \$20k (market adjustment) but transferred \$76,500 for roofing project payment and \$7,511.76 for

Jeni's salary.

You will notice that Liabilities and Equity are now shown on this report. The expectation is that we will phase out the asset subaccounts and use liability accounts to track restricted funds. I expect to explain this at length before the transition in order to ensure understanding among the Finance Guild and the Vestry.

**The Church of the Atonement
Statement of Activity
June 2024**

	June Actual	June Budget	YTD Actual	YTD Budget	2024 Budget
Revenue					
AA	529.91	375.00	2,440.87	2,250.00	4,500.00
Donations (Apt., Elections), Building Use	4,441.67	3,684.00	26,482.15	22,104.00	44,208.00
Funeral/Wedding/Baptism Donations	0.00	208.33	900.00	1,249.98	2,500.00
Rectory Utilities	350.00	350.00	2,100.00	2,100.00	4,200.00
Total Building Use	5,321.58	4,617.33	31,923.02	27,703.98	55,408.00
Catechesis					
Adult Formation	0.00	150.00	582.84	663.00	1,400.00
Children's Formation	290.67	0.00	496.75	500.00	4,300.00
Total Catechesis	290.67	0.00	1,079.59	1,163.00	5,700.00
Fundraising					
Fundraising Events	2,760.00	0.00	8,890.67	3,550.00	25,000.00
Total Fundraising Events	2,760.00	0.00	8,890.67	3,550.00	25,000.00
Parish Life Events	0.00	0.00	378.00	416.68	500.00
Total Fundraising	2,760.00	0.00	9,268.67	3,966.68	25,500.00
Other Receipts					
Candles	119.00	75.00	431.66	450.00	900.00
Coffee Hour	68.00	33.00	143.00	198.00	400.00
Evensong	0.00	0.00	512.00	700.00	700.00
Flowers	100.00	0.00	765.00	618.73	910.00
Hospitality	0.00	240.00	0.00	240.00	500.00
Interest Earned	9.32	4.00	27.29	24.00	50.00
Lessons & Carols	0.00	0.00	0.00	0.00	600.00
Miscellaneous	1,050.00	0.00	2,527.00	913.00	28,000.00
Outreach	(1,000.00)	0.00	1,963.80	245.00	5,000.00
Parking	2,294.56	2,333.33	10,121.75	13,166.61	28,009.00
Total Other Receipts	2,640.88	2,685.33	16,491.50	16,555.34	65,069.00
Special Offerings					
All Souls	0.00	0.00	0.00	0.00	1,000.00
Ash Wednesday	0.00	0.00	352.00	350.00	350.00
Christmas Offering	0.00	0.00	55.00	0.00	5,500.00
Easter Offering	0.00	0.00	2,017.21	2,500.00	2,500.00
Easter Vigil	0.00	0.00	1,375.00	2,000.00	2,000.00
Good Friday	0.00	0.00	0.00	3,475.00	3,475.00
Maundy Thursday	0.00	0.00	235.00	240.00	240.00
Palm Sunday	0.00	0.00	5.00	700.00	700.00
Pentecost	0.00	0.00	0.00	0.00	0.00
Thanksgiving Offering	0.00	0.00	0.00	0.00	1,500.00
Total Special Offerings	0.00	0.00	4,039.21	9,265.00	17,265.00
Weekly Offering					
Next Year Pledges	0.00	0.00	0.00	0.00	15,000.00
Open Plate Offerings	5,244.11	4,166.66	33,660.59	25,000.04	50,000.00
Pledges -VANCO	8,840.41	16,250.00	67,910.43	97,500.00	195,000.00
Pledges from Plate	28,093.80	15,083.33	100,172.47	90,499.98	181,000.00
Prior Year Pledges	0.00	0.00	2,887.03	11,000.00	11,000.00
Total Weekly Offering	42,178.32	35,499.99	204,630.52	224,000.02	452,000.00
Total Revenue	53,191.45	42,802.65	267,432.51	282,654.02	620,942.00
Expenditures					
Accounting/Legal					
Bank Fees	345.30	75.00	751.30	450.00	900.00
Banking Supplies	0.00	0.00	0.00	0.00	300.00
Professional Fees	0.00	0.00	75.00	0.00	1,000.00
Vanco Fees	109.11	130.00	874.88	840.00	1,620.00
Total Accounting/Legal	454.41	205.00	1,701.18	1,290.00	3,820.00

**The Church of the Atonement
Statement of Activity
June 2024**

	June Actual	June Budget	YTD Actual	YTD Budget	2024 Budget
Building Expenses					
Building Maintenance Supplies					
Church & Parish House	117.17	500.00	1,252.25	3,000.00	6,000.00
Rectory	0.00	375.00	0.00	2,250.00	4,500.00
Total Building Maintenance Supplies	117.17	875.00	1,252.25	5,250.00	10,500.00
Building Services/Repairs					
Church & Parish House	1,160.55	1,500.00	3,832.88	9,000.00	18,000.00
Rectory	0.00	416.66	3,954.98	2,500.04	5,000.00
Total Building Services/Repairs	1,160.55	1,916.66	7,787.86	11,500.04	23,000.00
Commercial Insurance	0.00	0.00	25,019.67	25,019.67	49,999.67
Utilities					
Electric					
Church & Parish House	1,088.37	875.00	6,030.47	5,250.00	10,500.00
Rectory	265.44	250.00	1,445.63	1,500.00	3,000.00
Total Electric	1,353.81	1,125.00	7,476.10	6,750.00	13,500.00
Gas					
Church & Parish House	1,311.00	1,311.00	2,633.70	6,555.00	14,421.00
Rectory	405.54	1,000.00	6,071.57	5,300.00	12,000.00
Total Gas	1,716.54	2,311.00	8,705.27	11,855.00	26,421.00
Water & Sewer					
Sewer Treatment/Reclamation	0.00	0.00	220.19	222.00	222.00
Water/Sewer/Garbage - Church	899.20	20.00	918.20	100.00	220.00
Water/Sewer/Garbage - Parish House	899.20	449.60	3,166.20	2,716.60	5,414.20
Total Water & Sewer	1,798.40	469.60	4,304.59	3,038.60	5,856.20
Total Utilities	4,868.75	3,905.60	20,485.96	21,643.60	45,777.20
Total Building Expenses	6,146.47	6,697.26	54,545.74	63,413.31	129,276.87
Catechesis Expenses					
Adult Formation	0.00	150.00	582.84	663.00	1,400.00
Children's Formation	290.67	0.00	496.75	500.00	4,300.00
Total Catechesis Expenses	290.67	150.00	1,079.59	1,163.00	5,700.00
Diocese					
Convention	0.00		0.00	0.00	0.00
Diocesan Apportionment	1,562.00	1,562.00	9,372.00	9,372.00	18,750.00
Other Diocesan Expenses	0.00		0.00	0.00	0.00
Total Diocese	1,562.00	1,562.00	9,372.00	9,372.00	18,750.00
Endowment Guild (Legacy Society)	0.00	0.00	0.00	0.00	1,000.00
Fundraising Expenses					
Other Fundraising Events	201.65	0.00	201.65	0.00	10,000.00
Parish Life Events	0.00	0.00	144.36	145.00	500.00
Total Fundraising Expenses	201.65	0.00	346.01	145.00	10,500.00
Music					
Choir	7,875.00	5,000.00	28,890.00	28,100.00	46,716.00
Music Library	175.35	0.00	1,884.31	1,000.00	1,000.00
Orchestra/Bagpipers	0.00	0.00	300.00	300.00	500.00
Organ Repairs	0.00	0.00	1,530.00	850.00	3,400.00
Special Events	(3,696.48)		(1,264.20)	0.00	0.00
Total Music	4,353.87	5,000.00	31,340.11	30,250.00	51,616.00
Office Supplies					
Computer Software	0.00	0.00	0.00	0.00	100.00
Janitorial Supplies	245.26	0.00	1,687.45	200.00	4,000.00
Kitchen Supplies	0.00	0.00	1,573.19	2,000.00	2,000.00
Office Supplies	256.45	0.00	2,622.12	180.00	3,000.00
Postage	195.00	0.00	313.80	0.00	450.00
Printing	0.00	0.00	197.87	200.00	200.00

**The Church of the Atonement
Statement of Activity
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	June Actual	June Budget	YTD Actual	YTD Budget	2024 Budget
Total Office Supplies	696.71	0.00	6,394.43	2,580.00	9,750.00
Office/Parish Expenses					
Advertising	0.00	0.00	0.00	0.00	400.00
Coffee/Water Service	161.91	0.00	778.57	370.00	1,000.00
Copier					
Click Charges	99.04	0.00	907.07	680.00	1,000.00
Copier Lease	0.00	570.00	2,963.01	3,420.00	6,840.00
Total Copier	99.04	570.00	3,870.08	4,100.00	7,840.00
Dues & Subscriptions	502.29	516.66	4,673.89	3,100.04	6,200.00
Furniture	0.00		612.00	0.00	0.00
Hospitality	91.52	0.00	111.41	0.00	1,000.00
Media/Communications	0.00	0.00	0.00	0.00	250.00
Miscellaneous	300.00	0.00	9,465.86	400.00	400.00
Stewardship	0.00	0.00	0.00	0.00	750.00
Website	0.00	0.00	0.00	0.00	300.00
Total Office/Parish Expenses	1,154.76	1,086.66	19,511.81	7,970.04	18,140.00
Outreach Expenses	742.87	612.00	6,147.30	5,972.78	18,750.00
Personnel					
403(b) - Match					
Lay	20.00	20.00	120.00	120.00	240.00
Total 403(b) - Match	20.00	20.00	120.00	120.00	240.00
Assisting Clergy	0.00	0.00	600.00	0.00	2,500.00
Gross Salaries	28,025.08	24,635.50	146,747.08	147,813.00	295,626.00
Health Insurance	2,789.66	2,790.00	16,737.96	16,740.00	33,480.00
Health Savings Account	0.00	0.00	800.00	1,600.00	3,200.00
Insurance - Workers Compensation	0.00	0.00	3,160.00	3,160.00	4,000.00
Medicare (employer)	298.35	270.00	1,648.63	1,620.00	3,240.00
Payroll Service	161.00	150.00	1,379.25	1,310.00	2,210.00
Pension Premiums					
Clergy	0.00	1,875.90	9,311.02	11,187.00	22,442.40
Lay	767.08	767.08	4,602.48	4,602.48	9,204.96
Total Pension Premiums	767.08	2,642.98	13,913.50	15,789.48	31,647.36
Rector Continuing Education	0.00	0.00	859.40	859.40	1,500.00
Rector Expense & Hospitality	60.89	0.00	374.53	314.45	1,000.00
Rector Travel Expenses	0.00	0.00	0.00	0.00	150.00
Self Employment Tax Allowance	487.68	487.68	2,926.08	2,926.17	5,852.25
Social Security (employer)	1,275.66	1,134.00	7,049.23	6,795.40	13,599.40
Total Personnel	33,885.40	32,130.16	196,315.66	199,047.90	398,245.01
Telephone & Internet				0.00	0.00
Landline Equipment Lease	200.01	211.00	1,210.15	1,266.00	2,532.00
Landline Service	519.99	331.00	3,042.24	1,986.00	3,972.00
Rector's Cell Phone	0.00	116.00	484.00	695.00	1,391.00
Total Telephone & Internet	720.00	658.00	4,736.39	3,947.00	7,895.00
Worship/Altar Guild					
Christmas Decorations	0.00	0.00	552.84	550.00	900.00
Easter Decorations	0.00	0.00	969.66	500.00	500.00
Flowers	143.16	0.00	1,056.55	0.00	2,000.00
Vestments	(3,000.00)	100.00	(2,548.47)	600.00	1,100.00
Wine/Bread	282.95	0.00	1,898.21	1,585.00	3,000.00
Total Worship/Altar Guild	(2,573.89)	100.00	1,928.79	3,235.00	7,500.00
Total Expenditures	47,634.92	48,201.08	333,419.01	328,386.03	680,942.88
Net Operating Revenue	5,556.53	(5,398.43)	(65,986.50)	(45,732.01)	(60,000.88)
Other Revenue					
Other Ordinary Income	0.00	0.00	26,000.00	26,000.00	26,000.00

**The Church of the Atonement
Statement of Activity
June 2024**

	June Actual	June Budget	YTD Actual	YTD Budget	2024 Budget
Transfer from Endowment Fund	0.00	0.00	15,023.52	15,023.52	32,000.00
Total Other Revenue	0.00	0.00	41,023.52	41,023.52	58,000.00
Net Other Revenue	0.00	0.00	41,023.52	41,023.52	58,000.00
Net Revenue	5,556.53	(5,398.43)	(24,962.98)	(4,708.49)	(2,000.88)

COMMENTARY

REVENUE: Fundraising for \$2760 was for Sing A Long, Pride Social, and mostly Block Party. Misc revenue was \$330 for choir tshirts and a donation toward the roofing project. Negative amount for Outreach was an ECRA Honorarium. Total revenue was over budget by about \$9k.

EXPENSES: Bank fees were for some returned checks and a fee for paying the credit card late (first time). Church water bill was 2 months' payment in this month. Other fundraising expense was to pay the rental for Block Party portapotties. Choir expense and special events credit were related to Dixon trip including a donor check to pay for the expenses. Copier lease for June was paid in July. \$300 for Misc expense was for table and chairs purchased with the intent to resell, so put here rather than in Furniture. Clergy pension premium payment was not paid, but will be paid this month. Landline service was above budget because the RCN monthly bill went up. Rector's cell phone is \$0 as Fr. has stopped using the church-provided phone and plan has been cancelled. There was a \$3k donation for purchasing vestments. Total expenses were about in line with budget. We'd budgeted to be \$5400 in the red and ended the month \$5500 in the black.

Q2 COMMENTARY

YTD revenue is \$15,221.51 below budget. We would be ahead of budget otherwise but total weekly offering is below budget by \$19,369.50.

Expenses are generally on or close to budget with the exception of Misc. Expenses which are over budget by ~\$9k because of the water meter work.

Buildings & Property Guild/S4 Report

Monday, July 1, 5:30p in person (2nd fl Rectory) and online

Notes:

- **Space-Sharing Subcommittee**
 - Inventory (Matt)
 - Document showing all rentable spaces & relevant information
 - Capacity
 - Size
 - Room description
 - Need calendar of what is ineligible
 - Need to add garden/outdoor spaces - not level, which makes use difficult
 - Working toward fee schedule
 - Unitarian Church of Evanston
 - Wicker Park Lutheran
 - Next steps
 - Create fee schedule
 - Incorporate photos for a brochure
 - Website?
 - S4 resources - documents for longterm/exclusive uses
 - Rectory
 - Getting bids on 2nd floor electrical work, one bid starts at \$12k
 - Met with alderman's office and Edgewater Chamber of Commerce to get spaces on their radar
- **Green Team/Grant Subcommittee**
 - Grant writer onboard - Kristen, friend of Will White
 - Goal - submit a significant grant by December
 - Solar Project
 - Application phase
 - Decision go/no-go phase
 - Time sensitive
 - Illinois Solar For All (ILSFA) application must be submitted by approved vendor by July 31
 - Answer by October, see timetable at the end of this report
 - Need maintenance schedule/budgeting
 - Need a one-page sheet to present to vestry
 - Need to submit for Critical Service Provider recognition - no guarantee of approval since the deadline has passed
 - Signed contract with vendor before submission?
 - Payback schedule and final cost after incentives?

Next B&P/S4 meeting Monday, September 9 at 5:30 in person and online

Next Space-Sharing subcommittee meeting Monday, July 15 at 2:30 in person and online

Next Green Team subcommittee meeting Thursday, July 25 at 3:30 online

S4 end-of-year celebration Thursday, November 21 4:00p-7:30p and Friday, November 22 9:00a-11:30a

Illinois Solar for All: Non-Profit and Public Facilities Solar Project Submission Timeline

KEY ● Key Program Dates and Submission Windows ● Dates only necessary if triggered by project selection

